

CONEY WESTON PARISH COUNCIL
Grant Acceptance Form

Name of group	
Address	
Contact phone number	
Email address	
Amount of funding	
Project to be supported	

I can confirm that:

- the above funding will be spent on the purposes described above;
- the funding will be accounted for appropriately;
- the group will inform the Parish Council , once the money has been spent, of expenditure (including evidence) and a brief description of what the funding has achieved; and
- the group agrees to acknowledge / publicise the grant if appropriate.
- The funding will be spent / returned within 6 months of receipt

I understand that failure to comply with all of the above may result in the funding being recovered. The Parish Council can carry out "spot checks" on the use of the funding at any time and recover any funding not spent in accordance with the purposes described on this form.

Name (block capitals)	
Position in organisation	
Signed	

PAYMENT DETAILS

Bank details are required in the table below and returned to the Parish Council Clerk.

Please note that payments cannot be made to individuals and the name of the bank account must be the same as the group receiving the funds.

Account name of organisation	
Registered charity number <i>(If applicable)</i>	
Address <i>(If different to above address)</i>	
Bank Name	
Account Number <i>(8 digits)</i>	
Sort Code	

OFFICE USE ONLY

Date approved by Parish Council	Date funding transferred	Date project completed
Date of Report, describing		
Date of report describing impact		Promotional Material?

Privacy Notice

We are collecting your personal information in relation to an application for a grant supplied by Coney Weston Parish Council. The council administer these grants as a legitimate interest in strengthening, empowering and building a resilient community.

Your data will not be shared with third parties unless used for Parish Council publicity purposes (i.e. media outlets) in relation to a successful grant, or where we are required or permitted to share data under other legislation (for example the detection and prevention of fraud).

Retention Policy

Any personal information we capture remains on your account while you are an active Supplier. If you are an inactive Supplier after 6 years plus current year, your data will be removed.

Can I access the information you hold about me?

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application.

Any complaints regarding your data should be addressed to the Parish Clerk in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113.