

**DRAFT MINUTES OF A MEETING OF CONEY WESTON PARISH COUNCIL
HELD ON THURSDAY 6th SEPTEMBER 2018**

PRESENT: Councillors: B. Hogg (Chair), P. Clarke, C. Flood, D. Haycock, J. Ladell, D. Stewardson, R. Jay (Clerk), County Cllr J. Spicer, Borough Cllr A. Smith and seven members of public.

1. There were no apologies for absence.
2. Declarations of interest: None
3. The draft minutes of the last meeting (30th Sept) had been pre-circulated; were taken as read and approved.
4. Scheme of public speaking: There were no requests to speak on any agenda item.

PUBLIC PARTICIPATION SESSION BEGINS.

5.1 County Cllr's Report:(a) Requests have been made to erect some new road signs with the message: "unsuitable for HGV's" as a means to discourage large vehicles transiting from the A1066 through Gasthorpe and Coney Weston to join the A143. This move will not result in an outright ban nor restrict existing businesses operating in this community. (b)Planned anti flooding works at the 388BG memorial crossroads have stalled and await approval of additional funding. (c)Footway and fence repairs to the bend in Thetford Rd towards 'three ways' junction have been confirmed for action in this fiscal year. (d)Residents with concerns regarding the revised school transport arrangements were invited to contact County Cllr Spicer who confirmed that any existing arrangements will continue for individual pupils until they leave secondary school.

5.2 Borough Cllr's Report: The consultation on ward boundaries has concluded and results will be published in October, no change is envisaged for Coney Weston. Monthly safety inspections for the play equipment are to continue without charge but this arrangement will be subject to review when the amalgamation of St Edmundsbury with Forest Heath district council is complete. The Section 106 cash is set for release to the Parish Council when requested for works to the village hall roof.

PUBLIC PARTICIPATION CEASES

6 OPEN FORMAL P.C. MEETING: Matters for discussion (members progress reports/actions)

6.1 Neighbourhood Watch scheme: No responses to either website or notice board requests for a new co-ordinator had been received. It was agreed to inform residents that the various signs located around the village will eventually be removed if the scheme cannot be re-activated with a new volunteer co-ordinator; contact the Clerk if you can assist.

6.2 Remembrance Sunday: The Parochial Church Council will liaise with the Royal British Legion regarding catering arrangements in the village hall, it was hoped that a Bugler can be secured to play Last Post & Reveille. Background summaries of those men commemorated will be declared as their names are read aloud. Refurbishment work on the memorial is in progress.

6.3 The low bollard on Paddock Farm footpath has been painted white, it should now be quite visible.

B. Hogg Chair

R. Jay Clerk

6.4 Volunteer Group workplan: A leaflet will be produced and distributed throughout the village by the Parish Council to facilitate/encourage ideas and participation. BH, PC, Clerk.

6.5 Adding Facebook links to the Council website: following discussion, Cllr Flood offered to manage the formation of a closed group with aims to provide relevant input about current topics to Council web page and vice versa; a trial run was approved subject to review at a later date prior to a policy being established. CF, Clerk.

6.6 Discuss publication of additional P.C. documents: A list of Policies & Procedures currently published locally was tabled; it was suggested that links be provided on the Council's web page for suitable NALC documents. Clerk to review the council's edited versions of policies and procedures for inclusion where appropriate; a consolidated list to be circulated for consideration by council. BH, Clerk

7 MATTERS FOR DECISION:

7.1 To adopt latest NALC revisions to Standing Orders (Aug 2018): It was resolved unanimously to adopt the pre-circulated revisions.

7.2 Community funded PCSO's: The Constabulary response advised a budget of £34k per annum, plus an additional £3.3k if a vehicle is included; it was resolved that these costs would not give value for money and cannot be supported by a small community.

7.3 Local volunteer policing initiative: It appears that this idea has yet to be trialled somewhere; the lack of details about the scheme prevents any further response. It was resolved to await results of the current trial in due course.

7.4 Review Parish Council insurance schedule: After review of the pre-circulated schedule, it was resolved to renew cover on existing terms and to establish a contemporary valuation for the village sign, which may be undervalued for insurance purposes.

7.5 NALC Financial Regulations (England): It was resolved unanimously to adopt the version as edited at the last meeting (30th Sept).

7.6 Planning Consultation DC/18/ 1627/HH: Following scrutiny of the drawings, no objections were raised, it was resolved to support this application without comment.

FINANCE:

8.1 The pre-circulated finance report showed cash at bank of £13169 with allocated expenditure of £6011, indicating a forecast reserve of £7158 at year end.

The cash reconciliation was independently verified by a 'non- signatory' councillor.

8.2 Cheques were authorised as detailed: -

- Parish Council annual insurance premium, £463.49
- Administration expenses July- Sept. £9.54
- Classified advertisement inviting tenders: not to exceed £75
- Stage payments for War Memorial renovations as budgeted (est.£500)

9 Correspondence: A letter of appreciation from the 388th BG Memorial Trustees was read aloud; it confirmed great satisfaction with the reception that the visiting veterans were given by the whole community. The original can be viewed on the P. C. web page.

10 Date of next meeting confirmed as Thursday 1st November. There being no further business, the meeting was closed at 20:40 hrs.

B. Hogg Chair

R. Jay Clerk

