

Members of the public are invited to attend this 'virtual meeting'. If you wish to join the meeting, please email [coneywestonpc@gmail.com](mailto:coneywestonpc@gmail.com). Members of the public can only speak at point 4 on a specific agenda item and should mute their microphones whilst the meeting is in progress except whilst speaking. The meeting will be recorded for minute purposes. Please advise us if you are recording the meeting.

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**CONEY WESTON PARISH COUNCIL  
EXTRA ORDINARY MEETING AGENDA**

12 August 2020

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the extra ordinary meeting of Coney Weston Parish Council to be held by video conference on **Thursday 20th August 2020** commencing at 7.00pm for the purpose of transacting the following business:

1. To record Councillors apologies for absence.
2. Declarations of interest.
3. To approve the draft minutes of the meeting on Monday 3 August 2020.
4. Scheme of public speaking (public participation about a specific agenda item).
5. To authorise the following payments:

PAYEE	DESCRIPTION	TOTAL	VAT	NET
R Salter	Salary for July	£325.12	£0.00	£325.12
West Suffolk Council	Grasscutting on 17/6/2020	£79.80	£13.30	£66.50
Suffolk Association of Local Councils	Website accessibility zoom training on 20 July 2020	£30.00	£5.00	£25.00
	Zoom subscription AUG20	£14.39	£2.40	£11.99
B Hogg	Sanitizer anti bac wipes and disinfectant for the volunteer day	£5.88	£0.00	£5.88
West Suffolk Council	Grasscutting - July x2	£159.60	£26.60	£133.00

6. To authorise the transfer of £450 into the Council's new account in order to facilitate electronic payments.
7. To delegate authority to the Responsible Financial Officer to approve the transfer of funds between the Council's accounts to facilitate electronic payments provided such transfers are reported to the Council at its next meeting.
8. To consider the vacancy for role of Clerk/Responsible Financial Officer.
9. To consider excluding the public for item 10.
10. To receive and consider the report of the Appeals Panel.
11. Date of next meeting: Thursday 3 September 2020

Peter Clarke, Chairman

Freedom of information Act: The revised Suffolk Code of Conduct has been adopted.

Website: [www.coneyweston.suffolk.cloud](http://www.coneyweston.suffolk.cloud)