

**CONEY WESTON PARISH COUNCIL – AGENDA FOR A MEETING TO BE HELD ON
THURSDAY 5TH SEPT 2019 in the Bowls Green Pavilion @ 7pm.**

1. Record Councillors apologies for absence.
2. Declarations of interest.
3. To approve the draft minutes of the last Parish Council meeting (Aug 8th).
4. Scheme of public speaking (public participation about **a specific agenda item**)

PUBLIC PARTICIPATION SESSION BEGINS

- 5.1 County Councillor's report.
- 5.2 District Councillor's report.
- 5.3 Matters raised under scheme of public speaking from item 4 above

PUBLIC PARTICIPATION SESSION CEASES

6. OPEN FORMAL P.C. MEETING: Matters arising for discussion (members progress reports/actions)

6.1 Agree Councillor roles

6.2 Village Groups

6.2.1 Councillors Report

6.2.2 Remembrance Sunday and Poppy Wreath

6.3 Finance, Admin and Policies

6.3.1 Councillors Report

6.3.2 Consider the options with a policy and decide the way forward with the playing field

6.3.3 Consider the options with a policy and decide the way forward with the Village Hall

6.3.4 Consider whether to use a hard drive or cloud storage for scanned documents

6.3.5 Consider progress with alternative banking arrangements and the way forward

6.3.6 Consider the new Parish Council insurance policy and make sure cover is adequate for needs

6.3.7 To review the income and expenditure from 1 April 2019 to 30 June 2019 against the budget and to confirm that the bank reconciliation agrees with the bank statements.

6.3.8 To authorise cheques for signature:

- Clerk Salary tbc
- Clerk Expenses – Land Registry Search and Mileage for banking £54.60
- Village Hall Car Park Lease £150
- Poppy Wreath £25
- Parish Council Insurance tbc

6.4 Communications and Publicity including the website

6.4.1 Councillors Report

6.5 Planning

6.5.1 Councillors Report

6.6 Playing Field

6.6.1 Councillors Report

6.6.2 Anti social behaviour correspondence

6.7 Hedges and Highways and local authority liaison

6.7.1 Councillors Report

6.7.2 Grit Bins

6.8 Defibrillator, Speed Device, Volunteer Group and Neighbourhood Watch Liaison

6.8.1 Councillors Report

7. Correspondence received and matters for Council's attention since publication of the agenda.

8. Date of next meeting. Parish Council Meeting 7th November 2019. Confirm meeting on Thurs 2nd January 2020

The public are cordially invited to be present and can participate during the open forum session shown above at section 5. Please be aware that filming and other reporting might take place during the meeting.

Freedom of information Act: The revised Suffolk Code of Conduct has been adopted.

Website: www.coneyweston.suffolk.cloud

Rowena Salter Clerk